**Chrome Cart Issues Reporting Form** Teacher\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cart #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In order to resolve Chrome Cart/book issues in an efficient manner, it is essential that this form be completed each day. Problems to report would include (but are not limited to) keys missing, keys not working, chrome book unable to connect to wireless, students not signed out, etc. Remember that every hour you are to have a record of which student used each chrome book so we can track user related issues on an “as needed” basis.

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| **CB #** | **Problem** | **Reported By** |
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Teacher’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_